



## **VOLUNTARY SECTOR LIAISON SUB-COMMITTEE – 8<sup>TH</sup> JUNE 2023**

**SUBJECT: NEW TERMS OF REFERENCE - VOLUNTARY SECTOR LIAISON  
SUB-COMMITTEE**

**REPORT BY: CORPORATE DIRECTOR EDUCATION AND CORPORATE  
SERVICES**

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### **1. PURPOSE OF REPORT**

- 1.1 This report proposes a set of terms of reference for the new Voluntary Sector Liaison Sub-committee as agreed by full Council at its Annual General Meeting on the 11<sup>th</sup> of May 2023.

### **2. SUMMARY**

- 2.1 This report proposes terms of reference to allow the Sub-committee to carry out two functions of the former Grants to the Voluntary Sector Advisory Panel:
- To consider applications from 'exceptional individuals' in relation to the advancement of education for financial support from the Welsh Church Acts Fund.
  - To consider applications for the Grants to the Voluntary Sector Fund that do not meet the 'General Criteria'.

### **3. RECOMMENDATIONS**

- 3.1 That members for the Voluntary Sector Liaison Sub-committee consider the appended terms of reference for agreement.
- 3.2 That members nominate a Vice-chair who can take on a chairing role, in the event that the Chair, who is also the Chair/Vice-chair of the Voluntary Sector Liaison Committee is unable to attend a meeting.

### **4. REASONS FOR THE RECOMMENDATIONS**

- 4.1 To allow the newly formed Sub-committee to carry out an assessment of grants either

from individuals in relation to the Welsh Church Acts Fund, or that fall outside the General Criteria in relation to the Grants to the Voluntary Sector Fund.

## **5. THE REPORT**

5.1 The Voluntary Sector Sub-committee is newly created following the decision at the Annual General Meeting on the 11<sup>th</sup> of May 2023 to disband the Grants to the Voluntary Sector Advisory Panel and transfer the non-delegated functions to a sub-committee of the Voluntary Sector Liaison Committee.

5.2 A draft set of terms of reference is appended to this report. The effect of the new terms of reference are to allow the sub-committee to consider applications from two defined grant streams available to the voluntary sector that require a recommendation from the Sub-committee (a role previously undertaken by the Grants to the Voluntary Sector Advisory Panel). Following previous decisions taken by Cabinet, member involvement is required to consider two issues, as they occur:

- To consider applications from 'exceptional individuals' in relation to the advancement of education for financial support from the Welsh Church Acts Fund.
- To consider applications for the Grants to the Voluntary Sector Fund that do not meet the 'General Criteria'.

The sub-committee will meet, as required, immediately following the main Voluntary Sector Liaison Committee. Sub-committee meetings will only occur when such applications have been received in the period between meetings. Where no applications are received in that quarter the Sub-committee will not meet.

### **5.3 Conclusion**

This report allows the decision taken at the Annual General Meeting to take effect.

## **6. ASSUMPTIONS**

6.1 There are no assumptions made in this report.

## **7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

7.1 This report considers a democratic matter only and hence an IIA is not required.

## **8. FINANCIAL IMPLICATIONS**

8.1 There are no direct financial implications in this report. Awards for both grant streams will be reported to the Voluntary Sector Liaison Committee in future.

## **9. PERSONNEL IMPLICATIONS**

9.1 There are no personnel implications in this report.

## **10. CONSULTATIONS**

- 10.1 This report has been sent to the consultees listed below and all comments are reflected in the body of the report.

## **11. STATUTORY POWER**

- 11.1 Local Government Act 2000.

Author: Kathryn Peters, Service Improvement and Partnerships Manager

Consultees: Richard Edmunds- Corporate Director Education and Corporate Services  
Sue Richards- Head of Transformation  
Rob Tranter- Head of Legal Services and Monitoring Officer  
Stephen Harris- Head of Financial Services and Section 151 Officer  
Lisa Lane- Head of Democratic Services and Deputy Monitoring Officer  
Heather Delonnette- Senior Policy Officer

Appendices:  
Appendix 1 Draft Terms of Reference Voluntary Sector Sub-committee